

# Hussain Ali

CA Finalist

## Contact

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## Languages

Hindi

Excellent

English

Excellent

Gujarati

Very Good

Urdu

Very Good

Senior Article Assistant with a diversified experience of working majorly in Taxation Matters. Skilled in customer communication, customer Interaction, presentation skills and team leadership. Strong administrative professional CA finalist looking forward to invest competent skills abilities in corporate environment.

## Work History

2019-09 -  
Current

### Article Assistant

*B. Bansal & Company, Indore, Madhya Pradesh*

I am currently working with firm as a senior article with an experience of 2 years and handling all kinds of Direct Tax Assessment matters (Till ITAT):

#### RESPONSIBILITIES

- Drafting letters as AR of client in front of Income Tax Authorities related to assessment, rectifications, condonations etc.
- Attending assessment proceedings with principle in front of assessing officers.
- Drafting appeals and filing various forms related to appeals.
- Documenting all kinds of papers required to be furnished during course of assessment proceedings.

I am also responsible for conducting & finalizing tax audits of Charitable Trusts along with Firms & Companies, majorly in field of FMCG, Construction, Manufacturing, Hospitals, Transporters & Petrol Pumps.

#### RESPONSIBILITIES

- Preparing Audit Plan before commencement of Audit.
- Scrutinizing and cross checking various kinds of expenses and income on basis of nature and size of organization alongwith TDS, GST and other compliances which are applicable to organization.
- Preparing form 3CD / 10B / 10BB (Tax Audit Form) & ITR for clients.

Also i took responsibilities for preparing project finance reports and also drafted Credit Monitoring Arrangement reports along with complying with major ROC & GST Compliances.

#### RESPONSIBILITIES

- Made project finance files & reports and CMA's for various kinds of loans (Highest 6.5 Cr.) and reported directly to bank manager.
- Prepared and filed ROC forms like Company

incorporation forms, ADT-1 (Appointment of Auditor), INC-22 (Change in registered office), INC-20A (Commencement of Business), DIR-12 (Appointment of Director), DPT-3 (Deposits), MSME-1 (MSME Creditors), DIR-3 (Director's KYC), CHG-1 & CHG-4 (Creation & Satisfaction of charge)

- Filed basic GST returns like GSTR-1, GSTR-3B

2017-10 -  
Current

### **Business Owner**

*ADORA, Indore, Madhya Pradesh*

Long fulfilled dream store of me and my mother, providing feminine goods and accessories in upmarket area of Indore.

Link : <https://adora-cosmetics-store.business.site/>

### **RESPONSIBILITIES**

- Established best courses of action for the business based on local market trends and demands.
- Promoted business via social media to generate leads and maximize brand identity.
- Prepared business budget planning and administration, accounting functions, purchasing to handle financial needs.
- Studied market trends to determine optimal pricing of goods and services and to capitalize on emerging opportunities.

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## **Education**

2017-06 -  
Current

### **Chartered Accountancy**

*Institute of Chartered Accountants of India - Indore*

2017-07 -  
2020-06

### **Bachelor of Commerce**

*Devi Ahilya Vishwavidhyalaya - Indore*

2004-07 -  
2017-03

### **School: Commerce With Multimedia & Web Technology**

*SICA Senior Secondary School - Indore*

Was an active member of the GK club and took part in various inter school quiz held regionally (Bournvita Quiz, Cartography Quiz & IT Quiz).

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## **Computer Proficiency**

A computer freak since the age of 5. Making PPT's & Word documents from the age of 8. Profoundness in

MS Word, MS Office & MS Excel. I also possess operational knowledge of financial softwares like Computax & SAP.

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## Extra Curricular Activities

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- Was a part of National Cadet Corps for two years with an "A" Grade Certification. Wing (2 MP ARMD. SQDN. NCC INDORE), Cadet no MP/JD/13/33223.
  - Attended 10 Days NCC camp in Indore and secured Third position in Drill competition.
  - Participated thrice in IT Quiz conducted by TCS and won the Cipher competition in 2015.
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## Achievements

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- Secured third position in regional level INCA Map Quiz organized Indian National Cartography Association (Indore Branch).
  - Prepared a project on basic financial markets in the intra school exhibition in class 11th.
  - Prepared and won my first **Income Tax E-Assessment order** without any additions made to the returned income.
  - Prepared various grounds and facts on the basis of which appeals were won in front of CIT(A).
  - Handled Survey Assessment Proceedings and made the order passed with a very short margin of Income addition.
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## Interests and Hobbies

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- Watching Documentaries of Influential Peoples.
- Driving Car
- Reaching out to new people
- Always being a team leader